



# St Laurence Catholic Primary School



Autumn Term Newsletter 6 - October 2022

*Through God's grace, a community growing in knowledge and understanding.*



**Pope Francis**   
@Pontifex

I carry within me the sorrow of the Ukrainian people and present them in prayer to the Lord through the intercession of the Holy Mother of God. May the Spirit transform the hearts of those who hold the outcome of the war in their hands, that the hurricane of violence might cease.

12:32 PM · Oct 12, 2022 · TweetDeck

Dear Parents and Carers,

It has been an excellent week for the Catholic community of East Anglia as we have, finally, been provided with a new Bishop. Bishop Alan Hope will now be able to take up his retirement and we are very grateful for that and his service.

Our new Bishop, will be formally appointed in December. His name is Canon Peter Collins and he is currently serving as a priest in Cardiff, Wales. There will be a special Mass, in December, to which all schools will be asked to send a representative with a small number of our pupils.

Here is a link to the diocesan website where you can find out a bit more about the new Bishop:

**[Click here](#)**

Have a restful weekend!

Mrs McGhee Wallace

[Ten:Ten Newsletter](#)

Committed to the words of Christ and the Gospel Values.



**Head of School**  
Mrs McGhee Wallace

**Assistant Head**  
Mrs Chalklin

**SENCo/Inclusion**  
Mrs Harvey

## Our Classes

**Wrens** Miss Tanvir

**Skylarks** Miss Armstrong  
- Mortlock

**Nightingales** Miss Peck

**Kingfishers** Mrs Chalklin

**Doves** Mr Jiggins

**Quails** Miss Ward

**Swallows** Miss Corcoran

**Magpies** Mr Fitt

**Owls** Miss Beringer

**Kestrels** Mr Pepper



***For yours and your children's safety, please do not enter the car park unless you have permission to do so, in your car.***

## TERM DATES

### Autumn Term

*Inset days: 1st and 2nd September*

**Monday 5<sup>th</sup> September –  
Wednesday 21st December**

*Half term:*

*Monday 24th October –  
Friday 28<sup>th</sup> October*



Some members of staff, have children who attend our school.

If you wish to speak with one of them about a school matter/concern, please do not approach them in the playground whilst they are with their child/children.

This makes them feel uncomfortable at a moment in their day when their attention, quite rightly, should be on their child/children.

Please follow the normal procedure and come to the school office to make an appointment to speak with the member of staff concerned.

Many thanks

Mrs McGhee Wallace

Head of School

# Apply Now

for a Secondary school place  
for September 2023



If your child will  
be aged 11 by  
**31st August  
2023**

You need to  
apply **NOW** for a  
school place

For further information please visit  
**[www.cambridgeshire.gov.uk/admissions](http://www.cambridgeshire.gov.uk/admissions)**  
or contact your local school

**Apply by 31st  
October 2022**

Contact the Admissions Team by telephone 0345 045 1370  
Post: Box – ALC2605, New Shire Hall, Emery Crescent,  
Enterprise Campus, Alconbury Weald, PE28 4YE  
or email [admissions@cambridgeshire.gov.uk](mailto:admissions@cambridgeshire.gov.uk)

# Starting Secondary School Cambridgeshire County Council

## A guide for parents of Cambridgeshire children starting secondary school in September 2023

This leaflet explains how to apply for a secondary school place if your child lives in Cambridgeshire and was born between 1st September 2011 and 31st August 2012.

**Application deadline 31 October 2022**

All the information you need to apply for a secondary school place, will be available on our website  
[Secondary school admissions - September 2023 - Cambridgeshire County Council](#)

[www.cambridgeshire.gov.uk/admissions](http://www.cambridgeshire.gov.uk/admissions)

The benefits of applying online are:

- it is quick and easy to do;
- the system is secure;
- there is no risk that your application will get lost in the post;
- you can change / amend the details on your application up until the closing date;
- you will receive an email confirmation when your application has been received, and each time it is resubmitted;
- it is available 24 hours a day, 7 days a week up until the closing date of 31 October 2022 (except during periods of essential maintenance)

**Alternatively, you may apply using a paper application form.** A copy of the admission guide and application form can be requested from any Cambridgeshire primary school or by contacting the admissions team below.

**Support is available from the Admissions Team** via our contact us form -  
[www.cambridgeshire.gov.uk/council/contact-us/](http://www.cambridgeshire.gov.uk/council/contact-us/) or during the office hours by telephoning 0345 045 1370

Monday to Thursday	9:00am – 5:00pm
Friday	9:00am – 4:30pm

All applications are considered equally, whether online or on paper.

Therefore you should not apply twice.



## Key facts about the application process

### What do I have to do?

**You should select up to three schools in order of preference.**

To help you make this decision you can:

- find your catchment area school online at <http://my.cambridgeshire.gov.uk>;
- find other schools in your area by looking directory on the website;
- read the oversubscription criteria for the schools you are interested in;
- arrange to attend the schools' open events;
- look at other sources of information like the school prospectus and website;
- consider the home to school transport policy on our website, and whether you will qualify for free transport to any of the schools you list on your application form.

**You must make an application by 31 October 2022.**

- It is vital that you apply by the closing date. Applications which are received after the deadline will **not** be processed until after the national offer date of 1 March 2023
- Applications can be made either online at [Secondary school admissions - September 2022 - Cambridgeshire County Council](#) or on a paper application form available from any Cambridgeshire primary school or by contacting the Admissions Team.
- If you are applying for St. Bede's Inter Church School, make sure you also complete the school's supplementary information form (SIF) and return it to the school by the closing date, otherwise your application will not be processed under the school's faith-based criteria.

### What happens next?

**We will offer your child a school place on 1 March 2023.**

- If you applied online and requested confirmation by email, you will receive an email on 1 March 2023 informing you of the school you have been offered.
- School offer letters will be sent by second class post, despatched on 1 March 2023, to everyone who applied before the deadline, whether you applied on paper or online
- If we are unable to offer your child a place at any of your preferred schools, we will offer a place at the nearest designated school.

**What happens if I am not offered the school I want?**

- Your child's details will be added to the school's reserve list in case a place becomes available and will be held on this list until 31 December 2023.
- You can ask about other schools that have places remaining, and submit a new application requesting alternative school preferences.
- You can request an appeal. For further information see <https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-&-learning/apply-for-a-school-place/admission-appeals/>

# Useful Information

## Important

- There is no automatic transfer to primary school so an application to the local authority is required in **ALL** cases.
- If you fail to make an application for your child's place before the deadline an offer of a place will **not** be made for your child on 1 March 2023. This may have a severe and negative impact on your chances of securing a place at your preferred school.
- If you are applying for a secondary school which requires a completed SIF, you must ensure that you complete a Supplementary Information Form (SIF) **and** a Local Authority Application Form.

## Considering a school

- Find details of a school's profile, Ofsted report and performance data at <http://schoolsfinder.direct.gov.uk/>
- Make time to visit the school.
- Do not judge a school by what others say.
- Think about transport and how your child will get to school.

## Use your preferences wisely

- Use all three preferences available to you and be realistic about the schools you apply for.
- List your school preferences in the order that you would most prefer them, not the order you think you might get them.
- You are advised to name your catchment school as one of your preferences.

## Allocating school places

- All applications received by the deadline are considered at the same time, no school offers are made on a "first come, first served" basis and priority is **not** given to those who put the school as a first preference.
- Decisions about who to offer school places will be made solely using the oversubscription criteria for that school, no other information is taken into consideration.
- All your preferences will be considered. The order in which you list the schools will be used if you can be offered a place at more than one school. In this case, you will be offered the school which you put as the highest preference.

## Reminder

If you apply on-line and re-visit your application to view and make changes you **must** ensure it is re-submitted before 31 October 2022

## Naming a school

- Naming more than one school will not weaken your chance of gaining a place at your first preference school.
- Naming the same school more than once will not increase your chance of gaining a place.

# Spotlight on... *Quails!*

The pupils in Quails have been busy showing us what they can do in their assessments this week.

They have also been helping to do their best work for the new class displays.



Many pupils are eager to be part of the new School Council and are preparing their speeches for next week. We look forward to reading them.





Cambridgeshire  
County Council



Think  
Communities

# Cost of Living Support Pop Up

With free hot drinks and  
refreshments!



**Church of the Good Shepherd, CB4 2ET**  
**Tuesday 1st November**  
**9.30am - 12.30pm**

## What support will be available?

- Bringing down your household bills and avoiding scams
- Improving your home's energy efficiency with energy saving products
- Housing, health and financial advice
- Checking you're receiving all the benefits and discounts you're entitled to
- Managing any worries you have about debts
- Access to free preloved childrens clothes
- Information on budget friendly eating

Cambridge  
& District

citizens  
advice



cam  
sight



NEW  
HORIZON



CAMBRIDGESHIRE AND PETERBOROUGH  
AGAINST SCAMS PARTNERSHIP



PECT  
CREATING SUSTAINABLE PLACES

healthwatch  
Cambridgeshire

**MORE INFORMATION**



[www.cambridge.gov.uk/cost-of-living-support-popups](http://www.cambridge.gov.uk/cost-of-living-support-popups)



# ONLINE SAFETY



## Huggy Wuggy and Poppy Playtime

Online Safety Review - Update

A horror game character from 'Poppy Playtime' named Huggy Wuggy has been raising concerns amongst parents, police and safeguarding professionals.

**WARNING:** This contains images and details some people may find disturbing. This should not be shared with young children.

Click [here](#) for more information.





# Thrive 365

## Dragonfly: Impact Education



### Did you know?

Anger is sometimes referred to as a 'secondary emotion' or a 'masking emotion'. That's because as well as being a valid emotion in its own right, we can also feel anger as a response to other, more vulnerable feelings such as shame, loneliness, sadness, nervousness, embarrassment...or a combination of any of these, and the list could go on! Teaching young people to identify the feeling beneath the anger is an important part of teaching self-regulation.

1

### Co-Regulation

Children and young people – particularly those who find self-regulation difficult – look to the adults in their lives to help them regulate strong emotions. The adult can do this by consistently modelling the desired tone and behaviour (i.e. not joining them in their anger!) and narrating what's happening and what needs to happen.

This explicitly shows them how to react and respond appropriately. The adult remains calm but engaged, continues to communicate with warmth, and ensures that predictable and consistent boundaries and consequences are in place so that children learn to recognise the cues.

### 2 Feeling the Feeling

Anger can be unpleasant to feel – it can often seem easier to act on it, even though in the longer term this could make things worse. Learning how to tolerate an uncomfortable emotion takes practise. Encourage the child to take deep breaths and focus on the areas in their body where they feel the anger. This takes their attention to what they're feeling instead of why they're feeling it. Encourage them to continue breathing deeply, noticing what they feel without judging the feelings or trying to make them go away. After a while, if they notice any other feelings with the anger, ask if they can put names to the other feelings that are there.

3

### Go-to Activities

Once children are able to identify the physical cues that tell them they're becoming angry, support them in identifying 'go to' activities that help them to feel calmer before it becomes a problem for them. Quite often this is physical activity – anything that gets the heart rate going. Favourite activities can also help, such as playing computer games. In a school context, this quite often needs communication and imagination! Having a 'squeeze ball', a scribble pad or an activity that occupies without raising stress levels, such as a word search, are ideas that have been used successfully.

**Our training:** [www.dragonflyimpact.com/link-tree](http://www.dragonflyimpact.com/link-tree)

Email: [info@dragonflyimpact.co.uk](mailto:info@dragonflyimpact.co.uk)

@dragonflyimpact



# St Laurence Catholic Primary School

*Through God's grace,  
a community growing in knowledge and understanding*



## **Job Advertisement Office Manager**

**St Laurence Catholic Primary**

Arbury Road

Tel: 01223 712 227

Email: [office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)

Website: <https://www.stlaurence.cambs.sch.uk/>

Executive Headteacher: Mrs. Clare Clark M.Ed., LL.B (Hons)

Head of School: Mrs Jenny McGhee Wallace

- Salary Grade 5
- Permanent
- 5 days per week
- Start date: ASAP

St Laurence Catholic Primary School are looking to recruit the role of Office Manager. The post holder will be responsible for managing the office, as well as completing administrative and receptionist duties. The role also includes managing property maintenance and contractors, as well as admissions, attendance, GDPR and developing and maintaining positive relationships with families.

We are seeking to appoint an enthusiastic, experienced, efficient and pro-active candidate to manage our busy, happy and supportive office.

The post-holder will have experience of working in an office, ideally a school office, and have excellent communication and IT skills. The ability to multi-task and to build positive relationships with all parents, children and staff is essential. Experience in safeguarding is desirable.

We are a distinctive, caring Catholic school, with a strong inclusive ethos where everyone in the community is valued. We also have a strong team spirit and work collaboratively, with a commitment to developing positive relationships with pupils, parents and colleagues.

To find out more about this role and our wonderful school, I strongly encourage you to make an appointment to visit us, meet the Head of School Mrs McGhee Wallace and have a tour, and also to visit our website: <https://www.stlaurence.cambs.sch.uk>

To arrange a visit, please contact the school office either by email ([office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)) or telephone 01223 712227.

Application forms are available to download from our school website [www.stlaurence.cambs.sch.uk](https://www.stlaurence.cambs.sch.uk)

Email your applications to: [office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)

References will be requested prior to interview and may be contacted on receipt of your application form. Please contact us to discuss this further if you have any queries.

We are committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. An enhanced DBS check will be required.

**Closing date:** 17/10/22

**Provisional date for interviews:** 20/10/22

**Start date:** ASAP





# St Laurence Catholic Primary School

*Through God's grace,  
a community growing in knowledge and understanding*



## **Job Advertisement Caretaker**

### **St Laurence Catholic Primary**

Arbury Road

Tel: 01223 712 227

Email: [office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)

Website: <https://www.stlaurence.cambs.sch.uk/>

Executive Headteacher: Mrs. Clare Clark M.Ed., LL.B (Hons)

Head of School: Mrs Jenny McGhee Wallace

- Salary FTE £18,887
- Permanent
- 5 days per week, 4 hours per day
- Start date: ASAP

St Laurence Catholic Primary School is looking to appoint an enthusiastic, skilled and dedicated person to the role of Caretaker in our happy school. This permanent, part-time post is for 20 hours per week, working from 6am to 10am each day. Hours can be flexible by agreement with the Head of School.

We are looking for somebody to join our team who can:

- Act as principal key holder for the school and be the first point of out of hours contact
- Undertake a range of repair and maintenance tasks across the school site suitable to the role of Caretaker
- Maintain a high standard of health and safety through regular checks and monitoring
- Able to work on ladders with appropriate training

You will be:

- Organised, self-motivated and have the ability to adapt to changing workload or demands
- Knowledgeable of Health & Safety regulations (training can be provided)
- Able to work a small number of days during the school holidays to be negotiated with the Head of School

In return, we can offer:

- Welcoming and helpful colleagues
- A supportive Leadership Team and Governing Body#
- A strong partnership with children, parents and the wider community
- Opportunities for professional development

If you wish to visit our school and discuss this role further, then please contact the school office via email ([office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)) or telephone (01223 712227) to arrange an appointment.

Application forms are available to download from our school website  
[www.stlaurence.cambs.sch.uk](http://www.stlaurence.cambs.sch.uk)

Email your applications to: [office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)

References will be requested prior to interview and may be contacted on receipt of your application form. Please contact us to discuss this further if you have any queries.



# St Laurence Catholic Primary School

*Through God's grace,  
a community growing in knowledge and understanding*



## **Job Advertisement HLTA**

### **St Laurence Catholic Primary**

Arbury Road

Tel: 01223 712 227

Email: [office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)

Website: <https://www.stlaurence.cambs.sch.uk/>

Executive Headteacher: Mrs. Clare Clark M.Ed., LL.B (Hons)

Head of School: Mrs Jenny McGhee Wallace

- Salary scale point 12-15 depending on qualifications and experience
- Permanent
- 5 days per week
- Start date: ASAP

The children, staff and Trust of St Laurence Catholic Primary are looking for an excellent Higher Level Teaching Assistant to join our team. You will have experience of supporting teaching and learning in EYFS, Key Stage 1 and/or Key Stage 2 and will work with us to make learning accessible, irresistible, inclusive and effective for the children in our school. As HLTA you will be qualified to and expected to deliver lessons in the absence of the teacher; covering PPA time and sickness in line with requirements of your job description and cover lunch duty. We would also request you take on wider responsibilities within the school.

You will need to:

- Have experience covering lessons and following a plan
- Independently plan and teach groups of learners
- Run intervention sessions
- Teach phonics and speech and language catch-up programmes
- Have high expectations of pupil outcomes and progress
- Encourage excellent behaviour and act as a role model for our pupils
- Develop good relationships with pupils, parents and colleagues
- Be flexible, collaborative and supportive by helping colleagues
- Have HLTA qualifications
- Contribute your hobbies to our wider school growth

We can offer:

- Happy, enthusiastic pupils with excellent learning behaviours
- Excellent OLOW Trust support and professional development opportunities
- An inclusive, welcoming Catholic ethos
- Supportive training
- An opportunity to shine
- Excellent resources, space and facilities
- An outdoor wildlife learning area, pond and forest school



**21/10/22 - YR Welcome Liturgy, in the Hall at 2.30 p.m.**

**04/11/22 - LK\$2 Mass, in the Hall at 2.15 p.m.**

**7/11/22 –Individual School Photos**

**11/11/22 - UK\$2 Mass, in the Hall at 2.15 p.m.**

**15/11/22 - Parent Evening, times tbc**

**16/11/22 - Parent Evening, times tbc**

**07/12/22 - YR Nativity Performance at 2.15 p.m.**

**14/12/22 - K\$1 Advent Service in the Hall at 2.15 and 5.30 p.m.**