

# St Laurence Catholic Primary School



Autumn Term Newsletter 5 - October 2022

*Through God's grace, a community growing in knowledge and understanding.*



**Pope Francis**   
@Pontifex



**Pope Francis**   
@Pontifex

In the school of the Virgin Mary, let us treasure in our hearts the joyful, luminous, sorrowful and glorious mysteries of the Lord Jesus so as to become faithful disciples like her.

12:30 PM · Oct 7, 2022 · TweetDeck

Dear Parents and Carers,

A huge thank you to those who were able to donate to our Harvest collection. We are very grateful. We know that a lot of people are finding life challenging at the moment so it makes your donations even more valuable. The food, which was collected, will be donated to a local foodbank.

Many thanks to the parents who joined us, today, for the Harvest celebration.

Within this edition of the newsletter, there is a mini newsletter from Cambridgeshire Police which has lots of useful information for parents and children.

Do read the job adverts for vacancies that we currently have in school

Have a restful weekend!

Mrs McGhee Wallace

[Ten:Ten Newsletter](#)

Committed to the words  
of Christ and the Gospel  
Values.



**Head of School**  
Mrs McGhee Wallace

**Assistant Head**  
Mrs Chalklin

**SENCo/Inclusion**  
Mrs Harvey

## Our Classes

**Wrens** Miss Tanvir

**Skylarks** Miss Armstrong  
- Mortlock

**Nightingales** Miss Peck

**Kingfishers** Mrs Chalklin

**Doves** Mr Jiggins

**Quails** Miss Ward

**Swallows** Miss Corcoran

**Magpies** Mr Fitt

**Owls** Miss Beringer

**Kestrels** Mr Pepper



***For yours and your  
children's safety, please do  
not enter the car park unless  
you have permission to do so,  
in your car.***

## TERM DATES

**Autumn Term**

*Inset days: 1st and 2nd  
September*

**Monday 5<sup>th</sup> September –  
Wednesday 21st December**

*Half term:*

*Monday 24th October –  
Friday 28<sup>th</sup> October*

# Apply Now

for a Secondary school place  
for September 2023



If your child will  
be aged 11 by  
**31st August  
2023**

You need to  
apply **NOW** for a  
school place

For further information please visit  
**[www.cambridgeshire.gov.uk/admissions](http://www.cambridgeshire.gov.uk/admissions)**  
or contact your local school

**Apply by 31st  
October 2022**

Contact the Admissions Team by telephone 0345 045 1370  
Post: Box – ALC2605, New Shire Hall, Emery Crescent,  
Enterprise Campus, Alconbury Weald, PE28 4YE  
or email [admissions@cambridgeshire.gov.uk](mailto:admissions@cambridgeshire.gov.uk)

# Starting Secondary School Cambridgeshire County Council

## A guide for parents of Cambridgeshire children starting secondary school in September 2023

This leaflet explains how to apply for a secondary school place if your child lives in Cambridgeshire and was born between 1st September 2011 and 31st August 2012.

**Application deadline 31 October 2022**

All the information you need to apply for a secondary school place, will be available on our website [Secondary school admissions - September 2023 - Cambridgeshire County Council](#)

[www.cambridgeshire.gov.uk/admissions](http://www.cambridgeshire.gov.uk/admissions)

The benefits of applying online are:

- it is quick and easy to do;
- the system is secure;
- there is no risk that your application will get lost in the post;
- you can change / amend the details on your application up until the closing date;
- you will receive an email confirmation when your application has been received, and each time it is resubmitted;
- it is available 24 hours a day, 7 days a week up until the closing date of 31 October 2022 (except during periods of essential maintenance)

**Alternatively, you may apply using a paper application form.** A copy of the admission guide and application form can be requested from any Cambridgeshire primary school or by contacting the admissions team below.

**Support is available from the Admissions Team** via our contact us form - [www.cambridgeshire.gov.uk/council/contact-us/](http://www.cambridgeshire.gov.uk/council/contact-us/) or during the office hours by telephoning 0345 045 1370

Monday to Thursday	9:00am – 5:00pm
Friday	9:00am – 4:30pm

All applications are considered equally, whether online or on paper.

Therefore you should not apply twice.



## Key facts about the application process

### What do I have to do?

**You should select up to three schools in order of preference.**

To help you make this decision you can:

- find your catchment area school online at <http://my.cambridgeshire.gov.uk>;
- find other schools in your area by looking directory on the website;
- read the oversubscription criteria for the schools you are interested in;
- arrange to attend the schools' open events;
- look at other sources of information like the school prospectus and website;
- consider the home to school transport policy on our website, and whether you will qualify for free transport to any of the schools you list on your application form.

**You must make an application by 31 October 2022.**

- It is vital that you apply by the closing date. Applications which are received after the deadline will **not** be processed until after the national offer date of 1 March 2023
- Applications can be made either online at [Secondary school admissions - September 2022 - Cambridgeshire County Council](#) or on a paper application form available from any Cambridgeshire primary school or by contacting the Admissions Team.
- If you are applying for St. Bede's Inter Church School, make sure you also complete the school's supplementary information form (SIF) and return it to the school by the closing date, otherwise your application will not be processed under the school's faith-based criteria.

### What happens next?

**We will offer your child a school place on 1 March 2023.**

- If you applied online and requested confirmation by email, you will receive an email on 1 March 2023 informing you of the school you have been offered.
- School offer letters will be sent by second class post, despatched on 1 March 2023, to everyone who applied before the deadline, whether you applied on paper or online
- If we are unable to offer your child a place at any of your preferred schools, we will offer a place at the nearest designated school.

**What happens if I am not offered the school I want?**

- Your child's details will be added to the school's reserve list in case a place becomes available and will be held on this list until 31 December 2023.
- You can ask about other schools that have places remaining, and submit a new application requesting alternative school preferences.
- You can request an appeal. For further information see <https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-&-learning/apply-for-a-school-place/admission-appeals/>

# Useful Information

## Important

- There is no automatic transfer to primary school so an application to the local authority is required in **ALL** cases.
- If you fail to make an application for your child's place before the deadline an offer of a place will **not** be made for your child on 1 March 2023. This may have a severe and negative impact on your chances of securing a place at your preferred school.
- If you are applying for a secondary school which requires a completed SIF, you must ensure that you complete a Supplementary Information Form (SIF) **and** a Local Authority Application Form.

## Considering a school

- Find details of a school's profile, Ofsted report and performance data at <http://schoolsfinder.direct.gov.uk/>
- Make time to visit the school.
- Do not judge a school by what others say.
- Think about transport and how your child will get to school.

## Use your preferences wisely

- Use all three preferences available to you and be realistic about the schools you apply for.
- List your school preferences in the order that you would most prefer them, not the order you think you might get them.
- You are advised to name your catchment school as one of your preferences.

## Allocating school places

- All applications received by the deadline are considered at the same time, no school offers are made on a "first come, first served" basis and priority is **not** given to those who put the school as a first preference.
- Decisions about who to offer school places will be made solely using the oversubscription criteria for that school, no other information is taken into consideration.
- All your preferences will be considered. The order in which you list the schools will be used if you can be offered a place at more than one school. In this case, you will be offered the school which you put as the highest preference.

## Reminder

If you apply on-line and re-visit your application to view and make changes you **must** ensure it is re-submitted before 31 October 2022

## Naming a school

- Naming more than one school will not weaken your chance of gaining a place at your first preference school.
- Naming the same school more than once will not increase your chance of gaining a place.

# St. Laurence PTA



06/10/22 (6.30—8 p.m.)

## **Annual General Meeting**

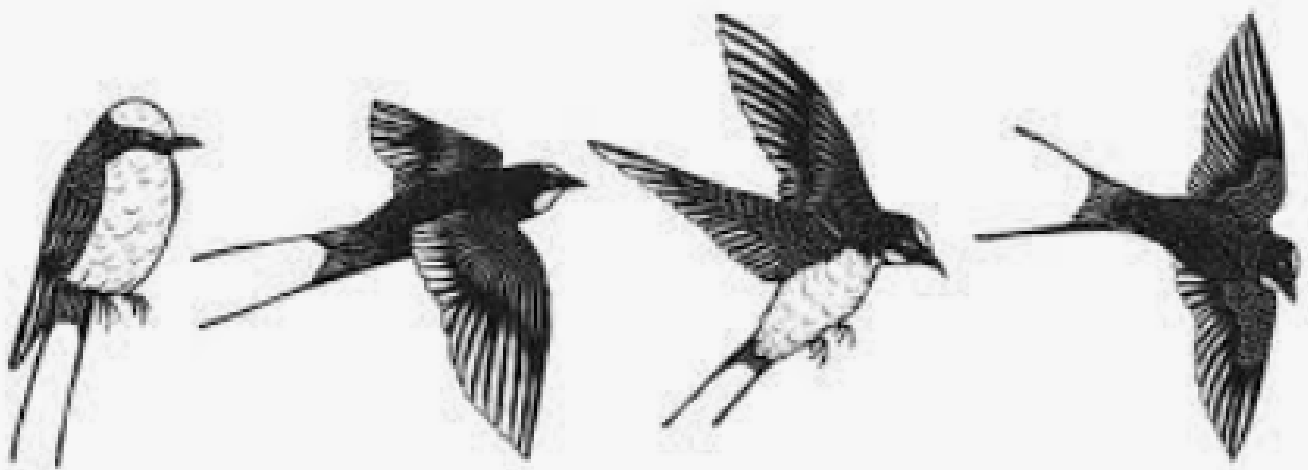
This will be held in the KS1 library. If possible, please confirm attendance via email.

07/10/22 (3.15—3.45 p.m.)

**Cake Sales** on the KS1 and KS2 playgrounds (subject to the weather).



**Spotlight**  
**on...**  
***Swallows!***





## Swallows

This week in Swallows, the children have been working incredibly hard in their English lessons writing their adventure stories. The children have been writing stories based upon a journey through a **wild** forest. They have been including direct speech in their stories and writing descriptively. On Thursday, we had a big class read out where the children got to share their stories with one another.



In Science, the children carried out an experiment to learn about the digestive system. They used bananas and biscuits to represent food, water to represent the saliva and fresh orange to represent the stomach acid. Then, using a sealable bag to represent the stomach and their hands to represent the stomach muscles they mushed it together. After, they put the food into a stocking which represented the small intestine. Next, they squeezed all of the food through allowing the nutrients to flow into the tray below which represented the body. Then, with the hard waste left they cut a hole in the stocking and transferred it into a paper cup with a hole in the bottom which represented the large intestine and rectum. They finally pushed the waste out through the bottom of the cup to represent our POO! They definitely had lots of fun with this messy experiment.





Cambridgeshire  
County Council



Think  
Communities

# Cost of Living Support Pop Up

With free hot drinks and  
refreshments!



**Church of the Good Shepherd, CB4 2ET**  
**Tuesday 1st November**  
**9.30am - 12.30pm**

## What support will be available?

- Bringing down your household bills and avoiding scams
- Improving your home's energy efficiency with energy saving products
- Housing, health and financial advice
- Checking you're receiving all the benefits and discounts you're entitled to
- Managing any worries you have about debts
- Access to free preloved childrens clothes
- Information on budget friendly eating

Cambridge  
& District

citizens  
advice



camsight



NEW  
HORIZON



CAMBRIDGESHIRE AND PETERBOROUGH  
AGAINST SCAMS PARTNERSHIP



PECT  
CREATING SUSTAINABLE PLACES

healthwatch  
Cambridgeshire

**MORE INFORMATION**



[www.cambridge.gov.uk/cost-of-living-support-popups](http://www.cambridge.gov.uk/cost-of-living-support-popups)

# ONLINE SAFETY



Click [here](#) for more information.



## Help your family create healthy digital habits

Whether your children are younger or in their teens, the Family Link app lets you set digital ground rules to help guide them as they learn, play, and explore online.\*

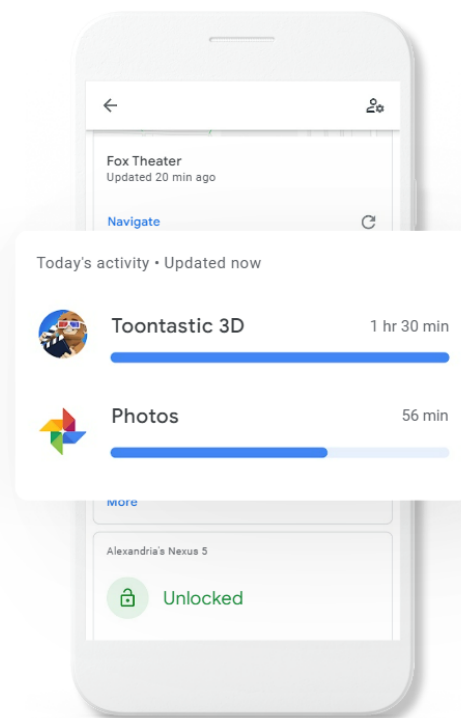
### Guide them to good content

#### View their activity

Not all screen time is the same. Help your child make healthy decisions about what they do on their device, with activity reports showing how much time they're spending on their favorite apps.†

#### Manage their apps

#### Feed their curiosity





# Thrive 365

## Dragonfly: Impact Education



### Did you know?

Anger is sometimes referred to as a 'secondary emotion' or a 'masking emotion'. That's because as well as being a valid emotion in its own right, we can also feel anger as a response to other, more vulnerable feelings such as shame, loneliness, sadness, nervousness, embarrassment...or a combination of any of these, and the list could go on! Teaching young people to identify the feeling beneath the anger is an important part of teaching self-regulation.

1

### Co-Regulation

Children and young people – particularly those who find self-regulation difficult – look to the adults in their lives to help them regulate strong emotions. The adult can do this by consistently modelling the desired tone and behaviour (i.e. not joining them in their anger!) and narrating what's happening and what needs to happen.

This explicitly shows them how to react and respond appropriately. The adult remains calm but engaged, continues to communicate with warmth, and ensures that predictable and consistent boundaries and consequences are in place so that children learn to recognise the cues.

### 2 Feeling the Feeling

Anger can be unpleasant to feel – it can often seem easier to act on it, even though in the longer term this could make things worse. Learning how to tolerate an uncomfortable emotion takes practise. Encourage the child to take deep breaths and focus on the areas in their body where they feel the anger. This takes their attention to what they're feeling instead of why they're feeling it. Encourage them to continue breathing deeply, noticing what they feel without judging the feelings or trying to make them go away. After a while, if they notice any other feelings with the anger, ask if they can put names to the other feelings that are there.

3

### Go-to Activities

Once children are able to identify the physical cues that tell them they're becoming angry, support them in identifying 'go to' activities that help them to feel calmer before it becomes a problem for them. Quite often this is physical activity – anything that gets the heart rate going. Favourite activities can also help, such as playing computer games. In a school context, this quite often needs communication and imagination! Having a 'squeeze ball', a scribble pad or an activity that occupies without raising stress levels, such as a word search, are ideas that have been used successfully.

**Our training:** [www.dragonflyimpact.com/link-tree](http://www.dragonflyimpact.com/link-tree)

Email: [info@dragonflyimpact.co.uk](mailto:info@dragonflyimpact.co.uk)

@dragonflyimpact





The Active Learning Trust  
ACTIVE LEARNERS • ACTIVE LEADERS • ACTIVE CITIZENS

# YEAR 6

## OPEN EVENT

**OCT**  
**13**  
**2022**

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### TOURS

PRINCIPAL PRESENTATIONS:  
4.30 & 6.00PM IN THE MAIN HALL

**FOOD TASTING**

CLASSROOM ACTIVITIES

**OPEN FROM 4.00-7.00PM**





# SAFER

# SCHOOLS

## October 2022

Welcome to Octobers newsletter. This newsletter has been designed to support and advise parents and carers of both Primary and Secondary school children, and therefore trust your personal judgement to share what you feel will be relevant information with your child.

### BE BRIGHT BE SEEN!!

Children and young people are often injured in road collisions simply because they are not easily visible. This becomes more of a problem during the autumn and winter months as heavy rain, fog and shorter daylight hours cause poor visibility. Be Bright. Be Seen is an annual Road Safety campaign which is promoted, nationally during the month of October, reminding all road users to look out for each other and to be safe.



The campaign highlights the importance of being seen on our roads, choosing reflective and fluorescent clothing or accessories when walking or cycling. Children and young people tend to opt for coats and jackets which are darker in colour. Wearing something bright or reflective is important, keeps us safe and is a great help to other drivers and road users. Cyclists should remember it is an offence to cycle in the hours of darkness without a front light, a rear light and a red rear reflector.

It is worth noting that statistics show that child pedestrian road collisions are more likely to occur between the hours of 3:30pm and 4pm. Parents are encouraged to let their children visit the Department for Transport website which combines road safety information with interactive games <https://www.think.gov.uk/education-resources/>

With just a small Hi Vis accessory your child/s become more visible to other road users. Make it fun too and consider the use of Glow Sticks!



The picture below speaks a thousand words –the same child is in both pictures! Be bright, BE SAFE, be seen.



Call: 101  
Telephone: 18001 101  
Visit: [cambs.police.uk](https://cambs.police.uk)  
Follow: CambsCops  
Subscribe: [eCops.org.uk](https://eCops.org.uk)

#SaferCambs



Creating a safer  
Cambridgeshire

## The Dangers of Vaping

Could your child be vaping? There has been an increase of children and young people being seen across the county vaping while out and about with friends and further research shows a lot of children considering vaping due to curiosity and peer pressure.

It is important to understand the risk to health and the path to addiction if not openly addressed with our families. Vaping hasn't been around long enough for us to know how it affects the body over time, but vaping could cause the following health issues.

- Slow brain development in children & young people
- Affects memory, concentration, learning, self-control, attention, and mood
- Increases the risk of other types of addiction as adults e.g. smoking
- Unknown toxins released into the body



There are many different products available however, in brief vaping can place nicotine into the body and nicotine is highly addictive. Some individuals chose to vape marijuana, THC oil, and other dangerous chemicals. Besides irritating the lungs, these drugs also affect how someone thinks, acts, and feels.

Parents should also be aware that it is illegal to sell e-cigarettes to anyone under the age of 18. If you discover that your child is using them, it may be worth finding out where they're purchasing or getting them from. If a child is buying the products from a shop, parents may wish to remind the shopkeeper of the law and/or report the retailer to the trading standards department of their local authority. While it may be difficult to stop or prevent your child from smoking, remind them of the health implications and that they're breaking the law.

For more information on how to educate & support your child if you suspect they are vaping or smoking please visit:

<https://healthyschoolscp.org.uk/pshe/smoking-and-vaping/>



## National Hate Crime Awareness Week 2022 (8-15th October 2022)

The awareness week encourages us to consider how we can respond to hate crime when we witness or are victims to it. This can help to ensure children and young people have the courage to report instances of hate crime to enable them to get the support they need and those committing it are met with justice.

Hate crime includes any criminal offence targeted at someone that is fuelled by hostility or prejudice related to the individual's disability, race or ethnicity, religion or belief, sexual orientation or transgender identity

There are loads of free resources on the National Hate Crime Awareness Week website. Link here: [National Hate Crime Awareness Week](#)



Call: 101

Telephone: 18001 101

Visit: [cambs.police.uk](https://cambs.police.uk)

Follow: CambsCops

Subscribe: [eCops.org.uk](https://eCops.org.uk)

#SaferCambs



Creating a safer  
Cambridgeshire



## OUT WITH STRANGER DANGER IN WITH CLEVER NEVER GOES



Since it was introduced in the 1970's, the 'stranger danger' message has been fundamentally flawed. Most strangers will help rather than harm a child, and many people that do pose a risk to children are not strangers. Furthermore, it demands that all strangers should be treated with suspicion, which breeds fear in our communities. This has led to children spending less time outdoors, fuelling a rise in obesity and mental health problems. Add to this, children are spending more time online, increasing their risk of being groomed. Now is the time for a new approach that creates safer, happier and healthier children.

The CLEVER NEVER GOES rule means children shouldn't go anywhere with anyone - even if they know them - if it hasn't been agreed in advance by a parent or guardian. And please remember, children learn through repetition so make sure you remind them regularly of CLEVER NEVER GOES when they're going outside or online.

### THE RULE:

**If anyone asks you to go - even  
someone that you know - if it  
hasn't been agreed, remember:  
CLEVER NEVER GOES**



For more information, ideas and resources to have that clever conversation go to:  
[www.clevernevergoes.org](http://www.clevernevergoes.org)

We would love to hear your feedback & comments.

You can contact the team via our email

[Schools&CYP@cambs.pnn.police.uk](mailto:Schools&CYP@cambs.pnn.police.uk)

Call: 101

Telephone: 18001 101

Visit: [cambs.police.uk](http://cambs.police.uk)

Follow: CambsCops

Subscribe: [eCops.org.uk](http://eCops.org.uk)

#SaferCambs



Creating a safer  
Cambridgeshire

# Marshall

On Friday the 30<sup>th</sup>, Year 6 were invited and travelled to Marshall Aerospace. The children were shown all around the hangars by the staff and management. There was lots to see and the children had lots of great questions to ask the staff. Year 6 were also joined at Marshalls by staff from Cambridge United including 1<sup>st</sup> team player, Jubril Okedina, and also Marvin the Moose! This was an unique experience for the children to see the inner workings of an international company and they enjoyed the day immensely. The day was capped off with the announcement that Marshalls is gifting St Laurence with a whole new sports kit! Many thanks to Marshalls and Cambridge United for a fantastic day and their continued support to our school.





## Marshall Skills Academy awards 50 schoolchildren with new football kits after skills challenge success

A group of 50 schoolchildren from St Laurence Catholic Primary School, in Arbury, have been awarded new football kits by Marshall Skills Academy as part of a special site visit to Marshall's headquarters.

The Year 6 pupils, aged 10-11 years old, were awarded the football kits after accepting – and winning – a special skills challenge set by Marshall Skills Academy General Manager, Dan Edwards.

He challenged the pupils to break the current record of Marshall Skills Academy's 'nut and bolt' test – a manual dexterity test which the Academy uses to assess potential apprentices. If the pupils succeeded, Dan Edwards pledged to supply them with branded football kits.

Rising to the challenge, the Year 6 pupils were determined to work hard and beat the record, which they did.

Keeping his promise, Dan Edwards duly invited the pupils to Marshall's headquarters at Cambridge City Airport to enjoy a tour of its hangars and be presented with their prize.

"For us, this visit is about more than just giving the pupils new football kits," Dan Edwards said. "We want to show them all the possibilities for future careers in STEM that are waiting just around the corner from where they live, and we hope that it will inspire them to one day apply to our world-renowned engineering apprenticeship programme."

The site visit follows a partnership between Marshall Skills Academy and Cambridge United Community Trust (CUCT) that delivered a STEM workshop to pupils earlier this year, as part of CUCT's Aspirations project.

The session marked the start of a six-week programme aimed at primary school pupils across Cambridgeshire designed to inspire them to think positively about their future careers and expand their horizons.

CUCT uses the power of sport, especially professional football, to inspire young learners. Its Aspirations project helps pupils identify potential career paths they may wish to pursue in the future, as well as suggesting ways to develop new skills.

Tim Walker, Head of Education and Skills at CUCT, said: 'Since partnering with Marshall in September 2021, this project has been delivered to over 240 pupils in four local schools. Feedback from teachers and pupils has been overwhelmingly positive, with teachers identifying the project as a fantastic transition tool for their pupils. In the upcoming academic year, we are hoping to expand our delivery across a range of new schools, inspiring a wider range of young people to consider their own aspirations for the future.'

Dan Edwards added: "Marshall has always been committed to supporting social mobility within the local community and helping to raise the aspirations of the young people who live in it. I was personally inspired by the tenacity and enthusiasm demonstrated by the pupils at St Laurence Catholic Primary School, who got stuck into all the STEM activities and clearly also loved their football."

Commenting on the visit to Marshall's headquarters, Simon Pepper, a teacher at St Laurence Catholic Primary School, said: "This opportunity to visit a huge and multi-faceted working organisation such as Marshall was an incredible experience for our children. It gave each of them a real experience to remember, and the new football kits will excite the children and give them a renewed sporting spirit at St Laurence, especially at the beginning of our new school year."



# St Laurence Catholic Primary School

*Through God's grace,  
a community growing in knowledge and understanding*



## **Job Advertisement Office Manager**

**St Laurence Catholic Primary**

Arbury Road

Tel: 01223 712 227

Email: [office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)

Website: <https://www.stlaurence.cambs.sch.uk/>

Executive Headteacher: Mrs. Clare Clark M.Ed., LL.B (Hons)

Head of School: Mrs Jenny McGhee Wallace

- Salary Grade 5
- Permanent
- 5 days per week
- Start date: ASAP

St Laurence Catholic Primary School are looking to recruit the role of Office Manager. The post holder will be responsible for managing the office, as well as completing administrative and receptionist duties. The role also includes managing property maintenance and contractors, as well as admissions, attendance, GDPR and developing and maintaining positive relationships with families.

We are seeking to appoint an enthusiastic, experienced, efficient and pro-active candidate to manage our busy, happy and supportive office.

The post-holder will have experience of working in an office, ideally a school office, and have excellent communication and IT skills. The ability to multi-task and to build positive relationships with all parents, children and staff is essential. Experience in safeguarding is desirable.

We are a distinctive, caring Catholic school, with a strong inclusive ethos where everyone in the community is valued. We also have a strong team spirit and work collaboratively, with a commitment to developing positive relationships with pupils, parents and colleagues.

To find out more about this role and our wonderful school, I strongly encourage you to make an appointment to visit us, meet the Head of School Mrs McGhee Wallace and have a tour, and also to visit our website: <https://www.stlaurence.cambs.sch.uk>

To arrange a visit, please contact the school office either by email ([office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)) or telephone 01223 712227.

Application forms are available to download from our school website [www.stlaurence.cambs.sch.uk](https://www.stlaurence.cambs.sch.uk)

Email your applications to: [office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)

References will be requested prior to interview and may be contacted on receipt of your application form. Please contact us to discuss this further if you have any queries.

We are committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. An enhanced DBS check will be required.

**Closing date:** 17/10/22

**Provisional date for interviews:** 20/10/22

**Start date:** ASAP



# St Laurence Catholic Primary School

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a community growing in knowledge and understanding*



## **Job Advertisement Caretaker**

### **St Laurence Catholic Primary**

Arbury Road

Tel: 01223 712 227

Email: [office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)

Website: <https://www.stlaurence.cambs.sch.uk/>

Executive Headteacher: Mrs. Clare Clark M.Ed., LL.B (Hons)

Head of School: Mrs Jenny McGhee Wallace

- Salary FTE £18,887
- Permanent
- 5 days per week, 4 hours per day
- Start date: ASAP

St Laurence Catholic Primary School is looking to appoint an enthusiastic, skilled and dedicated person to the role of Caretaker in our happy school. This permanent, part-time post is for 20 hours per week, working from 6am to 10am each day. Hours can be flexible by agreement with the Head of School.

We are looking for somebody to join our team who can:

- Act as principal key holder for the school and be the first point of out of hours contact
- Undertake a range of repair and maintenance tasks across the school site suitable to the role of Caretaker
- Maintain a high standard of health and safety through regular checks and monitoring
- Able to work on ladders with appropriate training

You will be:

- Organised, self-motivated and have the ability to adapt to changing workload or demands
- Knowledgeable of Health & Safety regulations (training can be provided)
- Able to work a small number of days during the school holidays to be negotiated with the Head of School

In return, we can offer:

- Welcoming and helpful colleagues
- A supportive Leadership Team and Governing Body#
- A strong partnership with children, parents and the wider community
- Opportunities for professional development

If you wish to visit our school and discuss this role further, then please contact the school office via email ([office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)) or telephone (01223 712227) to arrange an appointment.

Application forms are available to download from our school website  
[www.stlaurence.cambs.sch.uk](http://www.stlaurence.cambs.sch.uk)

Email your applications to: [office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)

References will be requested prior to interview and may be contacted on receipt of your application form. Please contact us to discuss this further if you have any queries.



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## **Job Advertisement HLTA**

### **St Laurence Catholic Primary**

Arbury Road

Tel: 01223 712 227

Email: [office@stlaurence.cambs.sch.uk](mailto:office@stlaurence.cambs.sch.uk)

Website: <https://www.stlaurence.cambs.sch.uk/>

Executive Headteacher: Mrs. Clare Clark M.Ed., LL.B (Hons)

Head of School: Mrs Jenny McGhee Wallace

- Salary scale point 12-15 depending on qualifications and experience
- Permanent
- 5 days per week
- Start date: ASAP

The children, staff and Trust of St Laurence Catholic Primary are looking for an excellent Higher Level Teaching Assistant to join our team. You will have experience of supporting teaching and learning in EYFS, Key Stage 1 and/or Key Stage 2 and will work with us to make learning accessible, irresistible, inclusive and effective for the children in our school. As HLTA you will be qualified to and expected to deliver lessons in the absence of the teacher; covering PPA time and sickness in line with requirements of your job description and cover lunch duty. We would also request you take on wider responsibilities within the school.

You will need to:

- Have experience covering lessons and following a plan
- Independently plan and teach groups of learners
- Run intervention sessions
- Teach phonics and speech and language catch-up programmes
- Have high expectations of pupil outcomes and progress
- Encourage excellent behaviour and act as a role model for our pupils
- Develop good relationships with pupils, parents and colleagues
- Be flexible, collaborative and supportive by helping colleagues
- Have HLTA qualifications
- Contribute your hobbies to our wider school growth

We can offer:

- Happy, enthusiastic pupils with excellent learning behaviours
- Excellent OLOW Trust support and professional development opportunities
- An inclusive, welcoming Catholic ethos
- Supportive training
- An opportunity to shine
- Excellent resources, space and facilities
- An outdoor wildlife learning area, pond and forest school





**21/10/22 - YR Welcome Liturgy, in the Hall at 2.30 p.m.**

**04/11/22 - LK\$2 Mass, in the Hall at 2.15 p.m.**

**11/11/22 - UK\$2 Mass, in the Hall at 2.15 p.m.**

**15/11/22 - Parent Evening, times tbc**

**16/11/22 - Parent Evening, times tbc**

**07/12/22 - YR Nativity Performance at 2.15 p.m.**

**14/12/22 - K\$1 Advent Service in the Hall at 2.15 and 5.30 p.m.**