



Health and Safety Risk Assessment

We can all help control the virus if we all stay alert. This risk assessment has been written to ensure that a re-opening of school provision can be achieved from 4/1/21. It is a working document and will be subject to regular review alongside the school recovery plan Risk Assessment.

Risk Classification:

Low	1-2m social distancing and reduced contact with touchpoints
Medium	Intermittent close contact
High	Prolonged close contact and potential touchpoints

* Documents updated 05.01.21*

Health and safety:

TASK	HAZARDS TO YOU	CURRENT RISK RATING	MITIGATION MEASURES	POTENTIAL RATING
Thorough cleaning of all sites.	Risk associated with Covid 19 germs being present on touchpoints within the building specifically door handles and shared surfaces.	Medium	<ul style="list-style-type: none"> Implement and monitor adherence to the guidance in Public Health System of Controls (Prevention). Deep clean has been undertaken on the 18th Dec. End of day cleaning hours continue to be extended to allow for more thorough regular cleaning of identified risk areas. Agree cleaning arrangements for each classroom – consider: toilets in use to be cleaned daily after 	Low

			lunchtime by MDSs, door handles, common equipment and vertical surfaces commonly touched cleaned more frequently, hand sanitiser fixed by all exits where necessary and available.	
Social distancing within class rooms and corridors and other high use areas (photocopier room. Staff room etc)	Due to the width of the corridors social distancing of 2m is not possible.	Medium	<ul style="list-style-type: none"> • Implement and monitor adherence to guidance in Public Health System of Controls (Prevention). • Where social distancing provides difficulties, ensure classrooms and corridors are marked and signage and safety barriers are put in place (DfE guidance on social distancing here) • All adults to maintain 2M social distancing with other adults. • KS2 classrooms have been prepared and tables moved as far apart as possible, in forward facing formation, to allow for the maximum distance between children and adults in available space. • Corridors are low risk due to the short duration of contact. 	Low
A child falls ill or soils themselves	Close contact required within the 2m recommended social distance.	High	<ul style="list-style-type: none"> • Implement and monitor adherence to guidance in Public Health System of Controls (Response to any infection). • Assess what PPE is required and purchase (guidance on PPE is included in this guidance. PPE will be required for children who soil themselves or where children fall ill with symptoms of coronavirus or where there is a risk of contact with body fluids. Appropriate gloves, masks and aprons have been ordered, stock checked regularly and re-ordered as 	Low

			necessary. All staff have accessed refresher training in correct use of PPE in school setting.	
A child or member of staff displays symptoms of Covid 19.	Potential of germs to be present in the areas of the school where that bubble of children and staff have been.	High	<ul style="list-style-type: none"> Implement and monitor adherence to guidance in Public Health System of Controls (Response to any infection). Agree a policy and procedures should a child or adult fall ill on site, fall ill having recently been on site and/or if a number of people fall ill related to a particular site (DfE guidance on prevention and control here, NHS guidance on what to do if you or someone you live with has coronavirus here guidance for households with possible coronavirus infection here and guidance on testing here) 	Medium/Low
Children using the toilet	Potential of germs to be present in the areas of the school where that bubble of children and staff have been.	Medium	<ul style="list-style-type: none"> On a site by site basis, ensure a plan is in place for toilet use (number of pupils managed) and other common spaces e.g. lunch arrangements and outside space/break times Toilets will be cleaned after lunchtime. Door handles wiped frequently or doors kept open where possible. Windows and doors will be kept open for ventilation wherever possible 	Low
A family returns from abroad	Potential risk of family being exposed to COVID-19 germs and being asymptomatic	Medium	<ul style="list-style-type: none"> All families returning from travel abroad from countries on will self-isolate for 14 days as per the government guidance found here 	Low

A pupil using public transport or taxi to come to school	Risk of pupil having prolonged exposure to germs.	Medium	<ul style="list-style-type: none"> • No transport-related health and safety risks identified. No known children currently use a taxi to get to school and those we are aware of that use public transport will be required to follow the guidance about wearing masks • All children will wash their hands on entering the building. 	Low
Social distancing within staffroom and cleaning in staffroom	Risk associated with Covid 19 germs being present on touchpoints within the staffroom specifically fridge handle and hot water tap and sink.	Medium	<ul style="list-style-type: none"> • Second staff room set up in studio to accommodate Yr 5/6 staff • An agreed maximum number of staff to access staff room any given time identified based on capacity (no more than 6) Staff to be encouraged to eat outside when and where possible. • Staff to wash hands when entering and leaving the room • Staff to spray and wipe all necessary surfaces including hot water handle, taps and fridge handles after use. 	Low
Kitchen staff and preparation of food	Potential risk of prolonged exposure to children for kitchen staff.	Medium	<ul style="list-style-type: none"> • Non hot food will be made and children will not come into contact with kitchen staff. Packed lunches will be made, picked up by staff and delivered to the classroom. • A separate Risk Assessment to be agreed with catering staff. 	Low
Communication with parents	Potential risk of office staff being exposed to multiple adults and risk of germs.	High	<ul style="list-style-type: none"> • School Reception remains closed to visitors, wherever possible, if absolutely necessary Parents could attend school site only by agreed appointment, in school meeting room, social 	Low

			<p>distancing to be in place and face coverings may be worn.</p> <ul style="list-style-type: none">• Parents will be advised that all queries to be directed to school office by phone or email.• Other visitors and contractors on site will be shared school expectations on Covid security. School will have seen an acceptable company Risk Assessment.	
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