



St. Laurence Primary School

Job description: SEN Teacher in a leading role

St. Laurence Catholic Primary is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

Job details

Job title: SEN Teacher in a leading role

Salary: UPS (possible TLR/SENCo Allowance, dependent on experience and qualifications)

Hours: Full-time but job share would be considered

Contract type: Permanent

Reporting to: SENCo

Main purpose

The SEN Teacher in a leading role will:

- To support the inclusion of children with SEMH needs, in an Enhanced Resource Base, within a mainstream school.
- Work in small class size with high staff to pupil ratio; plan, deliver and evidence high quality learning opportunities in line with the school's curriculum.
- Lead the class team (Teaching Assistants/Higher Level Teaching Assistants) to promote a love of learning for our pupils and to enable them to make progress towards positive academic and EHCP outcomes.
- Develop innovative and forward-thinking approaches to learning and communication tools to maximise pupil potential and learning opportunities.
- Work as part of a multi-disciplinary team with pupil needs and outcomes at the core.
- Safeguard and promote the welfare of pupils at all times.
- Model best practice approaches and support staff through challenging episodes with children.

Duties and responsibilities

Supporting pupils

- Build positive relationships with pupils, promoting high self-esteem and independence
- Adapt communication style to respond to pupils according to their individual needs
- Support pupils with their social, emotional and mental health needs, escalating concerns where appropriate

- Promote high standards of behaviour, responding to incidents in line with the school's behaviour policy and guidelines on physical intervention
- Develop and deliver individual education and support plans
- Support pupils to return to mainstream classes as and when appropriate

Teaching and learning

- Plan scaffolded learning activities for individual or small groups of pupils with special educational needs (SEN), delivering activities inside or outside the classroom
- Teach a broad and balanced curriculum aimed at pupils achieving their full potential in all areas of learning
- Use IT skills to advance pupils' learning
- Through observations, regularly feedback to SENCo on pupil progress, attainment and barriers to learning and address those barriers
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- Monitor, record and report on progress and attainment
- Contribute to the Catholic ethos, aims and work of the school
- ***Undertake any other relevant duties given by the class teacher or SEN co-ordinator (SENCO)***

Working with staff, parents/carers and relevant professionals

- Share knowledge and understanding of pupils to other school staff and education, health and social care professionals, so that informed decision making can take place on intervention and provision
- Communicate effectively with parents and carers
- Take a leading role in meetings with parents and carers by providing feedback on pupil progress, attainment and barriers to learning
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Professional development

- Help keep their own knowledge and understanding relevant and up to date by reflecting on their own practice, liaising with school leaders, and identifying relevant professional development to improve personal effectiveness
- Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school
- Take part in the school's appraisal procedures

Other areas of responsibility

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies

- Promote the safeguarding of all pupils in the school

Please note, this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the postholder will carry out. ***The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.***

Person specification

CRITERIA	QUALITIES
Qualifications and training	<ul style="list-style-type: none"> • Qualified teacher status • Degree • Successful primary teaching experience • SENCo Award or willingness to undertake that training is desirable • Training on therapies such as Lego/Bucket also desirable
Experience	<ul style="list-style-type: none"> • Experience working in a school environment or other educational setting • Experience working with children/young people with special educational needs (SEN) • Experience of working with multiple agencies • Experience of working in a leading role
Skills and knowledge	<ul style="list-style-type: none"> • Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • An excellent understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills, particularly using ICT to support learning
Personal qualities	<ul style="list-style-type: none"> • Commitment to promoting and supporting the Catholic ethos and values of the school. • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality

1Notes:

This job description may be amended at any time in consultation with the postholder.

Last review date: January 2024

Next review date: January 2025

Headteacher/line manager's signature:

Date:

Postholder's signature:

Date:
